

City of Agency, Iowa
Council Meeting
November 13, 2025

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Jake Johnson at City Hall. Council members in attendance were Sara Jane Douglas, Steve O'Brien, Lane Morrison, Jacoby Deshler and Samantha Ulin. Also present were City Clerk Angel Schafer, Fred Clubb, Marty Cremer, Jim Lind, Alan Novak, Tom Blew, Deb Blew, Deanna Knaak and Jason Knaak.

APPROVE OR AMEND AGENDA:

Ms. Douglas motioned to approve the Agenda. Second by Mr. O'Brien. **All Ayes. Motion passed.**

CONSENT AGENDA

Ms. Douglas motioned to approve the Consent Agenda. Second by Mr. Morrison. **All Ayes. Motion passed.**

COMMITTEE REPORTS

FINANCE COMMITTEE – no update

STREETS, ALLEY, WATER & SEWER COMMITTEE – no update

HEALTH & SANITATION – no update

BUILDING & GROUNDS & PARKS – no update

Library Board – Mrs. Caldwell advised that 344 people attended the Library's Halloween Trunk or Treat. 12 local organizations set up tables at the event. The library is continuing with an internship with Cardinal Schools. The library is working on a financial literacy class for teenagers.

Fire Board – no update

MAYOR/COUNCIL COMMENTS: No comments

OLD BUSINESS

FIBER INTERNET INSTALLATION

Mayor Johnson advised that Installation is underway there is a hold up on an easement.

201 E. Main Street – Set Timeline

Ms. Schafer advised the Attorney said the deadline was unreasonable and that a timeline of repairs should be sent regarding 201 E. Main Street. Ms. Deshler asked if the timeline could be tabled until another inspection has been completed so the City is aware of what still needs to be repaired.

Ms. Deshler motioned to table the timeline. Second by Mrs. Ulin. **Roll call vote.**

Ayes: Deshler, Ulin, O'Brien, Morrison, Douglas

Nays: None.

Absent: None.

Timeline for 201 E. Main street has been tabled.

NEW BUSINESS

TOM BLEW

Mr. Blew spoke about the property across the street from his residence at 302 W. Main Street. He thanked the City Council for the earlier help of getting the vehicles and junk removed from the property. There is new junk that has accrued on the property. "When you clean up, they pile more." He advised that when you enter Agency from 73rd street you are greeted by their trashed pool and public toilet. There is a couch on the front porch which has now been turned so it's not as noticeable. Mr. Blew spoke about a silver SUV that hasn't been moved in over a year and a black truck that hasn't been moved in a month. There are stacks of old tires and things are stacked behind the garage.

Mayor Johnson advised that he will have Fred go down and take pictures tomorrow and they will have 10 days to remove the items.

CENTRAL SQUARE SUPPORT AGREEMENT ANNUAL REVIEW

Mrs. Ulin motioned to approve the Central Square Support Agreement. Second by Ms. Deshler. **Roll call vote.**

Ayes: Morrison, O'Brien, Deshler, Ulin, Douglas

Nays: None.

Absent: None.

Central Square Support Agreement Passed

CITY OF AGENCY PROPERTY IMPROVEMENT

Mr. Clubb advised that money had been budgeted to build on the maintenance shop in this year's budget. He asked the city to decide if the money should be spent on tuckpointing City Hall, building on to the city shop or he had also heard of a building coming up for sale inside of Agency that already has heat, water and electricity. Ms. Deshler asked how much to purchase the building. Mr. Clubb answered that it wasn't officially listed for sale but he thought it would be \$125,000. Mr. O'Brien asked if the horseshoe pits would be in the way of adding on to the city shop. Mr. Clubb advised that no when he installed them he left space. Mrs. Ulin asked if the smoking pit would have to be filled in. Mr. Clubb advised yes. Mr. Douglas advised if we would have to heat the whole building. Mr. Clubb advised no only the addition. Ms. Douglas advised that she would like to see estimates for the next meeting.

TAKE HOME USE OF CITY TRUCK DUE TO ON CALL STATUS FOR MAINTENANCE DIRECTOR

Mayor Johnson advised that Fred Clubb would like permission to take the city truck home each day due to being in on call status every day. Mr. Clubb has advised that he is willing to forgo his raise this year if he is granted permission to take the truck home each day. Mayor Johnson advised that he is in favor of this and that the only downside would be if Mr. Clubb were to take the day off. Mayor Johnson advised there are two other trucks to drive if that were to happen.

Mr. Morrison motioned to approve the take home use of the city truck for Mr. Clubb in place of a raise. Second by Ms. Douglas. **Roll call vote.**

Ayes: Deshler, Morrison, Ulin, O'Brien, Douglas

Nays: None.

Absent: None.

Take home use of City Truck for Mr. Clubb in place of a raise passed.

EMPLOYEE REVIEWS

Mrs. Ulin motioned to vote 0% raise for Mr. Clubb due to taking the city truck home. Second by Ms. Deshler. Roll call vote.

Ayes: Deshler, Ulin, Morrison, Douglas, O'Brien

Nays: None.

Absent: None.

0% raise for Mr. Clubb passed.

Mrs. Ulin motioned to vote 3% raise (\$0.69) for Mr. Prose. Second by Ms. Douglas. Roll call vote.

Ayes: Deshler, O'Brien, Douglas, Morrison, Ulin

Nays: None.

Absent: None.

3% (\$0.69) raise for Mr. Prose passed.

Ms. Deshler motioned to vote 3% (\$0.54) raise for Mrs. Muntz. Second by Mr. Morrison. Roll call vote.

Ayes: Douglas, Deshler, Morrison, Ulin

Nays: O'Brien

Absent: None.

3% raise for Mrs. Muntz passed.

Ms. Deshler motioned to vote 5% (\$1.00) raise for Ms. Schafer. Second by Ms. Douglas. Roll call vote.

Ayes: Morrison, Deshler, O'Brien, Douglas, Ulin

Nays: None.

Absent: None.

5% (\$1.00) raise for Ms. Schafer passed.

Ms. Deshler motioned to vote 5% raise for Mrs. Caldwell. Second by Ms. Douglas. Roll call vote.

Ayes: Ulin, O'Brien, Douglas, Deshler, Morrison

Nays: None.

Absent: None.

5% (\$0.79) raise for Mrs. Caldwell passed.

SET DATE FOR ANNUAL BUDGET SETTING MEETING

Mr. Morrison made a motion to set the annual budget meeting for January 21, 2026. Second by Mr. O'Brien. Roll Call Vote.

Ayes: Ulin, Deshler, Morrison, O'Brien, Douglas

Nays: None.

Absent: None.

January 21, 2026 set for annual budget meeting.

SET DATE FOR CHRISTMAS WITH SANTA AT THE FIRE STATION

Mrs. Ulin made a motion to set the Christmas with Santa at the Fire Station for December 6, 2025.

Second by Mr. O'Brien. Roll Call Vote.

Ayes: O'Brien, Ulin, Deshler, Douglas, Morrison

Nays: None.

Absent: None.

December 6, 2025 set for Christmas with Santa at the Fire Station.

PUBLIC FORUM:

No Comments

ADJOURNMENT- Ms. Deshler motioned to adjourn. Second by Mr. Morrison. All Ayes. Meeting adjourned at 7:50 PM

Jake Johnson, Mayor

Attest: Angel Schafer, City Clerk