

City of Agency, Iowa  
Council Meeting  
February 12, 2026

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Pro Tem Lane Morrison at City Hall. Council members in attendance were Sara Jane Douglas, Jim Lind, Steve O'Brien, and Taylor Wolkenhauer. Also present were City Clerk Angel Schafer, Public Works Director Fred Clubb, Library Director Kathy Caldwell, Randy Knaak, Deb Knaak, Jeffery Hamann, Alan Novak, Fire Chief Jason Knaak, Joy Bitner, Alan Bitner, Trenton Durlinger, Becca Durlinger, Royce Kent, Mary Hanna, Tom Munley, Ann Munley, and Connie Lind.

**APPROVE OR AMEND AGENDA:**

**Ms. Douglas motioned to approve the Agenda.** Second by Mr. Wolkenhauer. **All Ayes. Motion passed.**

**CONSENT AGENDA**

**Ms. Douglas motioned to approve the Consent Agenda.** Second by Mr. Morrison. **All Ayes. Motion passed.**

**COMMITTEE REPORT**

**FINANCE** – Ms. Douglas advised that she has completed her first training and will be reconciling an account tonight after the meeting.

**STREETS, ALLEY, WATER & SEWER COMMITTEE** – No Update

**HEALTH & SANITATION** – No Update

**BUILDING & GROUNDS & PARKS** – No Update

**Library Board** – Connie advised that the Friends of the Library will be hosting a bake sale at the library starting tomorrow and running through Saturday.

**Fire Board** – No Update

**PERMITS** – Agency BP submitted a request to approve the annual alcohol permit.

**BP ALCOHOL PERMIT**

**Ms. Douglas motioned to approve the annual alcohol permit for BP.** Second by Mr. Lind. **Roll call vote.**

**Ayes: Morrison, Wolkenhauer, Douglas, O'Brien, Lind**

**Nays: None.**

**Absent: None.**

**BP Alcohol Permit passed**

**MAYOR/COUNCIL COMMENTS:** Mayor Pro Tem Morrison read aloud a letter of complaint that Royce Kent had submitted prior to the meeting starting. A discussion followed and Ms. Douglas requested that the newsletter be added to the next meeting. Mr. O'Brien advised that he had received a complaint about having a dog inside of City property. Mrs. Caldwell spoke up and advised that she has a service dog and that it is currently in training. She further advised that she is the Director at the library and is always available to speak with anyone who would like to make a complaint. Mr. O'Brien requested that signs be added to both City Hall and the Library doors to advise of a service dog on premises.

**OLD BUSINESS**

## **NEW BUSINESS**

### **201 E. MAIN STREET**

Mr. Lind recommended that the apartments have a reinspection completed by Mr. Hamann prior to a decision to extend the timeframe. Mr. O'Brien suggested that the vote be tabled until the next meeting. **Mr. O'Brien motioned to table the vote until a reinspection is completed.** Second by Ms. Douglas. **Roll call vote.**

**Ayes: Lind, O'Brien, Morrison, Wolkenhauer, Douglas**

**Nays: None.**

**Absent: None.**

**Vote has been tabled until next meeting.**

### **LIBRARY BOARD**

Mrs. Lind requested that the Council approve the appointment of Dana Gilbert to the Library Board. **Ms. Douglas motioned to approve Dana Gilbert to the library board.** Second by Mr. Morrison. **Roll call vote.**

**Ayes: O'Brien, Douglas, Lind, Wolkenhauer, Morrison**

**Nays: None.**

**Absent: None.**

**Dana Gilbert approved for the Library Board.**

### **IMWCA – CRITERIA FOR FIRE DEPARTMENT**

Fire Chief Knaak advised that he will inquire with IMWCA where approved physicals can be completed. **Mr. Morrison motioned to table the vote until next meeting.** Second by Mr. O'Brien. **Roll call vote.**

**Ayes: Douglas, Lind, Wolkenhauer, Morrison, O'Brien**

**Nays: None.**

**Absent: None.**

**Vote has been tabled until next meeting.**

### **BRUSH CUTTER ESTIMATE FROM GREINER IMPLEMENT**

Mr. Clubb provided an estimate for a 72" brush cutter obtained from Greiner Implement. Mr. O'Brien requested to see two other estimates.

**Mr. O'Brien motioned to table the vote until two other estimates had been obtained.** Second by Mr. Wolkenhauer. **Roll call vote.**

**Ayes: Wolkenhauer, Morrison, O'Brien, Lind, Douglas**

**Nays: None.**

**Absent: None.**

**Vote has been tabled until next meeting or until two other estimates have been obtained.**

### **MAINTENANCE BUILDING RESKIN**

Council discussed the two reskin templates that were provided by Mr. O'Brien and Mr. Clubb. Mr. Wolkehauer suggested that both templates be added together and the bid request be submitted to Council for approval before being sent out.

**Ms. Douglas motioned to approve the combination of the two templates for the building reskin.** Second by Mr. Morrison. **Roll call vote.**

**Ayes: Wolkenhauer, Morrison, O'Brien, Lind, Douglas**

**Nays: None.**

**Absent: None.**

**Templates will be combined for bid request.**

### **MAINTENANCE BUILDING ADDITION**

Council discussed the two addition templates that were provided by Mr. O'Brien and Mr. Clubb. Mr. Wolkehauer suggested that both templates be added together and the bid request be submitted to Council for approval before being sent out.

**Mr. O'Brien motioned to approve the combination of the two templates for the building addition.** Second by Ms. Douglas. **Roll call vote.**

**Ayes: Douglas, Lind, Wolkenhauer, Morrison, O'Brien**

**Nays: None.**

**Absent: None.**

**Templates will be combined for bid request.**

### **BALLFIELD LIGHTS**

Linder Electric provided a quote to repair the ballfield light ballasts.

**Mr. Morrison motioned to approve the estimate from Linder Electric for the ballfield light repairs.**

Second by Mr. Wolkenhauer. **Roll call vote.**

**Ayes: Douglas, Lind, Wolkenhauer, Morrison**

**Nays: None.**

**Absent: None.**

**Abstain: O'Brien**

**Estimate from Linder Electric approved.**

### **RELOCATING BALLFIELD SCOREBOARD TO CENTERFIELD**

Mrs. Lawson requested permission via email from the council to place the new scoreboard in centerfield at the ballfield. She advised that the labor and electric will be provided by the parents in Little League.

**Mr. Morrison motioned to approve the placement of the scoreboard to centerfield.** Second by Ms. Douglas. **Roll call vote.**

**Ayes: Lind, O'Brien, Morrison, Wolkenhauer, Douglas**

**Nays: None.**

**Absent: None.**

**Relocation of ballfield scoreboard to centerfield is approved.**

### **BALL FIELD FENCE INSTALL**

Mrs. Lawson requested permission via email from the council to replace two fences at the ballfield. She advised that the labor will be provided by the parents in Little League.

**Ms. Douglas motioned to approve the replacement of two fences.** Second by Mr. Morrison. **Roll call vote.**

**Ayes: Morrison, Wolkenhauer, Douglas, O'Brien, Lind**

**Nays: None.**

**Absent: None.**

**Replacement of two ballfield fences is approved.**

### **131 W. BURLINGTON STREET – PERMISSION TO PLACE HOUSE TEMPORARILY ON CITY EASEMENT**

Mr. Durlinger requested permission to temporarily place his house on the city easement while his foundation is repaired.

**Ms. Douglas motioned to approve temporary placement of 131 W. Burlington on the city easement.** Second by Mr. Wolkenhauer. **Roll call vote.**

**Ayes: Morrison, Wolkenhauer, Douglas, O'Brien, Lind**

**Nays: None.**

**Absent: None.**

**Temporary placement of house at 131 W. Burlington on city easement.**

**KINETIC WINDSTREAM – PERMISSION TO PLACE BURIED CABLE TO 403 N. ANN ST FROM TERMINAL**

Ms. Douglas motioned to approve permission for Kinetic Windstream to place buried cable to 403 N. Ann Street from the terminal. Second by Mr. Morrison. Roll call vote.

Ayes: Lind, O'Brien, Morrison, Wolkenhauer, Douglas

Nays: None.

Absent: None.

Permission for Kinetic Windstream to place buried cable to 403 N. Ann St from the Terminal approved.

**BATHROOM CEILING REPAIR**

Mr. Morrison requested to see two other estimates.

Ms. Douglas motioned to table the vote until the next meeting and request two more estimates.

Second by Mr. O'Brien. Roll call vote.

Ayes: O'Brien, Douglas, Lind, Wolkenhauer, Morrison

Nays: None.

Absent: None.

Vote has been tabled until next meeting or until two other estimates have been obtained.

**FIREWORKS BUDGET**

Mr. O'Brien motioned to set the fireworks budget to \$6,000.00. Second by Mr. Morrison. Roll call vote.

Ayes: Douglas, Lind, Wolkenhauer, Morrison, O'Brien

Nays: None.

Absent: None.

Fireworks budget set to \$6,000.00

**PART TIME CITY HALL POSITION**

Mr. Morrison motioned to open up a part time position for employment. Second by Ms. Douglas. Roll call vote.

Ayes: Wolkenhauer, Morrison, O'Brien, Lind, Douglas

Nays: None.

Absent: None.

Part Time City Hall position will be posted.

**PUBLIC FORUM:**

Mr. Kent asked questions about the building addition and reskin. Mr. Morrison requested that the City review the policy for parking semi-trucks on Main Street. Mr. Morrison also asked about noise at the Community Center. Mr. O'Brien suggested that we ask the Attorney about the driveway situation.

**ADJOURNMENT-** Mr. Morrison motioned to adjourn. Second by Ms. Douglas. All Ayes. Meeting adjourned at 8:52 PM

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Lane Morrison, Mayor Pro Tem

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Attest: Angel Schafer, City Clerk