

City of Agency, Iowa  
Council Meeting  
February 13, 2025

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Pro-Tem Samantha Ulin at City Hall. Council members in attendance were Sara Jane Douglas, Steve O'Brien, and Jacoby Deshler. Also present were City Clerk Angel Schafer, Fred Clubb, Jason Knaak, Jim Lind, Alan Novak, Royce Kent, Marty Cremer and Sheriff Don Phillips.

**APPROVE OR AMEND AGENDA:**

**Ms. Deshler motioned to approve the Agenda.** Second by Ms. Douglas. **All Ayes. Motion passed.**

**CONSENT AGENDA**

**Ms. Deshler motioned to approve the Consent Agenda.** Second by Mr. O'Brien. **All Ayes. Motion passed.**

**COMMITTEE REPORTS**

**FINANCE COMMITTEE** – Ms. Deshler advised everything is good.

**STREETS, ALLEY, WATER & SEWER COMMITTEE** – Mr. O'Brien said everything is okay. Mrs. Ulin asked Fred Clubb how the new snow plow truck is. Fred Clubb answered that it's good.

**HEALTH COMMITTEE** – Ms. Deshler advised everything is good.

**BUILDING & GROUNDS & PARKS** – Mr. O'Brien said everything is good.

**FIRE BOARD** – Mrs. Ulin attended the fire board meeting last Tuesday. The tanker truck will be sent for repair the first week of March. The fire department is wanting to purchase a new brush truck and will be hosting a soup supper next Saturday.

**Library Board** – Ms. Deshler advised there is nothing new.

**PERMITS – None**

**PUBLIC FORUM:** No Comments

**MAYOR/COUNCIL COMMENTS:** Mayor Pro-Tem Ulin spoke about numerous dog complaints that have been coming in to the city. Fred has caught several dogs this last month. If anyone sees a dog out running they should call City Hall to report it. Mr. O'Brien asked for an update on the clean-up of 204 N Ann Street. Mr. Clubb advised that the clean-up took place on Monday Feb third. 29 tires were transported to the recycling center. The Recycling Center charged \$87.00 for the tires. 1 Load of garbage was taken to the landfill. Both Mr. Clubb and Mr. Prose spent six hours for clean-up and six hours of the skid loader. Mr. O'Brien asked about the truck that still remains in the lot. Mr. Clubb advised that Mayor Johnson is going to be working on the truck and gave permission for the truck to remain. Mr. O'Brien asked if this was a dangerous precedent to allow the vehicle to remain on the lot. Ms. Deshler advised the city could send a letter to the owner of the property. Mr. O'Brien asked Sheriff Phillips if there was a way to mark the truck and Sheriff Phillips responded that he could chalk the tires. Mr. O'Brien asked if there was an update on a nuisance officer from the county.

**OLD BUSINESS:**

## **NEW BUSINESS**

### **CEMETERY BID**

Mayor Pro-Tem Ulin advised the City has only received one bid. Mayor Pro-Tem Ulin opened the bid at this time. Tyler Batterson is who submitted the bid and he has been mowing the cemetery for the last two years. Mr. Batterson submitted a bid of \$14,700 for the 2025 mowing season starting April 1<sup>st</sup> and ending October 31<sup>st</sup>.

**Ms. Douglas motioned to accept Mr. Batterson's Bid for the 2025 cemetery mowing season.** Second by Mr. O'Brien.

**Roll Call Vote.**

**Ayes:** Deshler, Douglas, O'Brien, Ulin

**Nays:** None.

**Absent:** Birch

**2025 Cemetery Mowing Bid by Tyler Batterson is accepted.**

### **TIRES FOR SKIDLOADER AND PICK UP**

Mr. Clubb presented an estimate to the council for the purchase of new tires for the pick-up truck and the skid loader. Mayor Pro-Tem Ulin asked Mr. Clubb if the tires needed to be replaced now or if it could wait until the next budget. Mr. Clubb advised that the pick-up truck needs the tires replaced now and the skid loader tires are bad as well.

**Mr. O'Brien motioned to purchase the tires for the pick-up truck and the skid loader now.** Second by Ms. Deshler.

**Roll Call Vote.**

**Ayes:** Deshler, Douglas, O'Brien, Ulin

**Nays:** None.

**Absent:** Birch

**Purchase of new tires for pick-up truck and skid loader accepted.**

### **APPOINT MEMBERS TO 911 BOARD**

Mayor Pro-Tem advised the City Clerk will be writing a letter to the 911 board appointing Fire Chief Jason Knaak and Assistant Chief Jeff Conger. Ms. Deshler asked what the 911 board is. Sheriff Phillips advised that 911 board is made up of 1 to 2 members of each fire department and law enforcement department in the area. The 911 board receives money from each phone line. This money is then sent to the state and local dispatch centers to pay for dispatch and radio equipment.

**Ms. Douglas motioned to appoint Jason Knaak and Jeff Conger to the 911 board.** Second by Ms. Deshler.

**Roll Call Vote.**

**Ayes:** Deshler, Douglas, O'Brien, Ulin

**Nays:** None.

**Absent:** Birch

**Jason Knaak and Jeff Conger appointed to the 911 board.**

### **NUISANCE COMPLAINTS**

Mayor Pro-Tem Ulin advised the city has received multiple nuisance complaints recently. She brought three to read to council. Mayor Pro-Tem Ulin spoke about a complaint on a house on the W. Main Street that has been under construction. The complainant complained of no activity in the last six months and junk in the driveway. Another complaint was made about a house on the corner of Ann and Burlington regarding vehicles parked in the grass. The third complaint was made about a house on Caylor behind the gravel pile. The house is starting to fall apart. The door is open and a branch is down in the yard. The roof looks like it's falling in and there is a bathtub in the driveway.

**ROYCE KENT**

Mr. Kent asked how nuisance complaints are completed. Mayor Pro-Tem answered that people can come in and complete a nuisance complaint or some people call in to City Hall to report them. Mr. Kent advised that Section 22.2 allows for open records. He further advised that someone should be able to request to see complaints made against them. Mr. Kent also spoke about the 6<sup>th</sup> amendment of the United States. Mr. Kent also requested the tailgate to the snow plow truck that he purchased through the City. Mr. Clubb advised that he had forgotten to include the tailgate when the truck was picked up. Mr. Clubb will bring the tailgate to Mr. Kent.

**PUBLIC FORUM:**

Sheriff Phillips advised the Wapello County Sheriff's Office hired a new Deputy on Monday. Her name is Stephanie Neno from Oskaloosa. The Department is looking to hire a dispatcher and a correction officer. Sheriff Phillips advised that going forward the Sheriff's Department will only be attending one city council meeting per quarter. If the City has a need for them to attend a certain meeting to let them know.

**ADJOURNMENT- Ms. Deshler motioned to adjourn. Second by Mr. O'Brien. All Ayes. Meeting adjourned at 7:37 pm.**

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**Samantha Ulin, Mayor Pro-Tem**

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**Attest: Angel Schafer - City Clerk**