

City of Agency, Iowa
Council Meeting
March 13, 2025

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Jake Johnson at City Hall. Council members in attendance were Sara Jane Douglas, Steve O'Brien, and Jacoby Deshler. Also present were City Clerk Angel Schafer, Jim Lind, Randy Knaak, Deb Knaak, Marty Cremer, Ava Ballard, Halayna Bolin, Alan J. Novak, Connie Lind and Kathy Caldwell.

APPROVE OR AMEND AGENDA:

Ms. Deshler motioned to approve the Agenda. Second by Ms. Douglas. **All Ayes. Motion passed.**

CONSENT AGENDA

Mr. O'Brien motioned to approve the Consent Agenda. Second by Ms. Deshler. **All Ayes. Motion passed.**

COMMITTEE REPORTS

FINANCE COMMITTEE – Ms. Deshler advised everything is good.

STREETS, ALLEY, WATER & SEWER COMMITTEE – Mr. O'Brien advised there have been several water leaks at homes due to the cold weather. Mr. O'Brien further advised that the banners had been switched over to spring.

HEALTH COMMITTEE – Ms. Deshler advised everything is good.

BUILDING & GROUNDS & PARKS – Mr. O'Brien spoke about a memorial bench that will be placed at the park.

FIRE BOARD – Randy Knaak advised the tanker truck will be ready next week.

Library Board – Ms. Deshler advised the library is on the agenda.

PERMITS – BP Alcohol Permit

Ms. Douglas motioned to approve the alcohol permit for BP. Second by Mr. O'Brien. **Roll Call Vote.**

Ayes: Deshler, Douglas, O'Brien

Nays: None.

Absent: Birch, Ulin

Alcohol Permit for BP approved.

MAYOR/COUNCIL COMMENTS: Mayor Johnson asked City Clerk Angel Schafer to read aloud correspondence received from Linda Heston thanking the council for the action taken to clean up a nuisance property in town. Mayor Johnson spoke about the Wapello County Board of Supervisors setting a meeting regarding emergency services in Wapello County. At this time emergency services are not required by Iowa Code. Wapello County Emergency Management has requested the Board of Supervisors recognize emergency services as an essential service. They will be holding a public meeting with all elected officials in Wapello County on Tuesday, April 29th at 6:00 pm at the Bridgeview Center. If anyone is interested in attending please RSVP by email at ema@wapellocounty.org by April 14th. Mayor Johnson further spoke about the city receiving a letter from CMTEL that they have revised their service area to include the City of Agency. Ms. Deshler advised that she had received a text message from Councilman Andrew Birch resigning from the City Council. She went on to explain that a verbal or texted resignation is acceptable per Iowa League. Ms. Deshler spoke about the current nuisance complaint form requiring a name to make the form valid. She would like to add a question regarding the release of the name. She requests this to be added to the next agenda.

OLD BUSINESS:

NEW BUSINESS

SET PUBLIC HEARING FOR PROPOSED PROPERTY TAX LEVY ON APRIL 10, 2025 AT 7:00 PM

Ms. Deshler motioned to set the public hearing for the proposed property tax levy for April 10, 2025 at 7:00 pm.

Second by Mr. O'Brien. **Roll Call Vote.**

Ayes: Douglas, Deshler, O'Brien

Nays: None.

Absent: Birch, Ulin

Public hearing for proposed property tax levy on April 10, 2025 at 7:00 pm is set.

LIBRARY REPAIR

Connie Lind advised that sand and debris is falling from the library ceiling when a large truck drives by the building or during strong wind. Pictures and a cup of the debris were presented to council. Ms. Douglas recommended a brick mason to come evaluate the building.

LIBRARY BOARD

Connie Lind advised that the Library board had accepted a resignation from Lisa Kent. The library board has appointed Patrick Short to fill the vacancy.

Ms. Douglas motioned to approve the appointment of Patrick Short to the library board. Second by Mr. O'Brien.

Roll Call Vote.

Ayes: Deshler, Douglas, O'Brien

Nays: None.

Absent: Birch, Ulin

Appointment of Patrick Short to the library board is accepted.

UPDATE NAMES ON SAFETY DEPOSIT BOX

City Clerk Angel Schafer advised that there are still names from previous clerks on the Safety Deposit Box. Ms. Schafer requested to remove past names of Cindy VanAntwerp and Heather Fellingner and add her name and the Mayors name to the Safety Deposit Box. Ms. Schafer further requested to leave Pam Muntz's name on the Safety Deposit Box.

Ms. Deshler motioned to approve the addition of Angel Schafer and Jake Johnson to the Safety Deposit Box and to keep Pam Muntz on the list. Second by Ms. Douglas.

Roll Call Vote.

Ayes: O'Brien, Deshler, Douglas

Nays: None.

Absent: Birch, Ulin

Names on safety deposit box will be Jake Johnson, Angel Schafer and Pam Muntz

PUBLIC FORUM:

Kathy Caldwell introduced herself as the librarian and stated that she lives in Ottumwa. Mrs. Caldwell advised that she has heard vile and vulgar things said to the clerks at City Hall and she would like to see a sign in the window telling people that they need to act appropriate when they are in City Hall and if not then the clerks should call the Sheriff. Ms. Deshler advised that she likes the idea of the sign. Mayor Johnson advised that he had spoken with the clerks and told them to call the Sheriff if needed. He advised that a sign will be put up in City Hall tomorrow.

ADJOURNMENT- Ms. Deshler motioned to adjourn. Second by Mr. O'Brien. **All Ayes. Meeting adjourned at 7:23 pm.**

Jake Johnson, Mayor

Attest: Angel Schafer - City Clerk

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