

City of Agency, Iowa
Council Meeting
June 11, 2026

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Jake Johnson at City Hall. Council members in attendance were Sara Jane Douglas, Jim Lind, Lane Morrison, Steve O'Brien, and Taylor Wolkenhauer. Also present were City Clerk Angel Schafer, Linda Heston, Alan Novak, Randy Knaak, Deanna Knaak, Matthew Sheehen, Madison Sheehen, Marsha Hunter, Toni Cameron, Marty Cremer, Ann Munley, and Tom Munley.

APPROVE OR AMEND AGENDA:

Ms. Douglas motioned to approve the Agenda. Second by Mr. Wolkenhauer. **All Ayes. Motion passed.**

CONSENT AGENDA

Ms. Douglas motioned to approve the Consent Agenda. Second by Mr. Wolkenhauer. **All Ayes. Motion passed.**

COMMITTEE REPORT

FINANCE – Ms. Douglas advised that she has had completed another reconciliation.

STREETS, ALLEY, WATER & SEWER COMMITTEE – Mr. Morrison advised that Mr. Clubb had completed repairs on potholes.

HEALTH & SANITATION – Mr. Lind advised that the City was applying for a grant to purchase flashing speed limit signs and cross walk signs.

BUILDING & GROUNDS & PARKS – Mr. Wolkenhauer advised that the sand and salt shed had been completed. The library is hosting Wiggles and Giggles at the park each week.

Library Board – Mr. Wolkenhauer advised that the summer reading program continues to grow and the library has reached 300 plus visitors each month.

Fire Board – Mr. Morrison advised of no update.

PERMITS – BP Cigarette Permit

Ms. Douglas motioned to approve the renewal of Agency's BP cigarette permit. Second by Mr. O'Brien. **Roll call vote.**

Ayes: Morrison, Wolkenhauer, Douglas, O'Brien

Nays: Lind.

Absent: None.

Agency's BP Cigarette Permit is renewed for one (1) year

MAYOR/COUNCIL COMMENTS: Mayor Johnson advised that he heard last month's meeting became a little rowdy when he was absent. The Mayor advised that he can request to have people removed if they continue to talk after going over there 3 minutes. He would like to preserve strict order and decorum.

OLD BUSINESS

SIDE BY SIDE PURCHASE

Mayor Johnson provided his professional opinion that used side by sides are not a safe purchase. He advised that they are not usually taken care of and that is why they are traded in. A list of used prices was provided by City Clerk for the council to look through. Ms. Douglas requested to see the

functionality and schematics of each model. The City Clerk asked if the council would like to table the decision so the schematics and functionality could be viewed at the next meeting.

Mr. Morrison motioned to table the decision of the side by side purchase until the next meeting.

Second by Ms. Douglas. **Roll call vote.**

Ayes: Lind, Morrison, Douglas, Wolkenhauer, O'Brien

Nays: None.

Absent: None.

Side by Side purchase decision has been tabled until next meeting.

FOLLOW UP ON COMPLAINT FROM BECKY WARREN

Mayor Johnson advised that he had spoken with Lane Morrison and Sara Jane Douglas after the last meeting regarding the complaint. Mayor Johnson advised that he went to Mrs. Warren's business and was unable to make contact with her. He reached out to her son and provided his phone number to him and asked the son to let Mrs. Warren know that he would like to speak with her. Mayor Johnson advised that she did call back and he missed the call and he has returned the call to her. City Clerk advised that Mrs. Warren had been in City Hall earlier that day and advised the Clerk that she considered the matter resolved. Mayor Johnson further advised that the cone on his property is there to protect the tube that the water drains through.

NEW BUSINESS

ICAP GRANT – FIRE DEPARTMENT REQUEST

City Clerk Angel Schafer presented a letter of request from the Agency Fire Department requesting rope rescue equipment be purchased with this years ICAP Grant.

Ms. Douglas motioned to approve the request for the Agency Fire Department to request the use of the ICAP Grant for the purchase of rope rescue equipment. Second by Mr. O'Brien. **Roll call vote.**

Ayes: Lind, Douglas, O'Brien, Wolkenhauer, Morrison

Nays: None.

Absent: None.

Request to use ICAP Grant for Agency Fire Department request granted.

FIRE DEPARTMENT RESOLUTION FOR SEATBELTS

Fire Chief Knaak advised council that there is a current policy in place for all fire personnel to use a seatbelt while in a moving fire vehicle.

LIBRARY BIKE RACK

Mr. Wolkenhauer advised that the library has requested to install a bike rack in front of the library. This bike rack would be removable in the winter as to not interfere with snow removal. The library will purchase this bike rack on their own.

Ms. Douglas motioned to approve the installation of a bike rack for the library. Second by Mr. Morrison. **Roll call vote.**

Ayes: Morrison, Lind, Wolkenhauer, Douglas, O'Brien

Nays: None.

Absent: None.

Installation of bike rack in front of the library approved.

TREE REMOVAL REQUEST FROM PROPERTY OWNER ON WASHINGTON STREET

City Clerk Angel Schafer advised that a request has been made by a property owner to remove an elm tree from the city right of way on a property. The property owner hired a tree company to cut down several trees and the company advised they would not cut the elm tree down due to it being on city property.

Mr. Morrison motioned to approve city maintenance to remove the tree. Second by Ms. Douglas. **Roll call vote.**

Ayes: Wolkenhauer, Morrison, Douglas Lind, O'Brien

Nays: None.

Absent: None.

City maintenance has been approved to remove the tree on the city right of way on Washington Street.

STORAGE CONTAINER/DUMPSTER ORDINANCE

City council discussed updates and revisions they would like to see made to the current proposed ordinance. The updates and revisions will be reviewed at the next City Council meeting.

Ms. Douglas motioned to approve Resolution 2026-07. Second by Mr. Wolkenhauer. **Roll call vote.**

RESOLUTION 2026-08 – ESTABLISHING IN-SERVICE TIME FOR LIBRARY DIRECTOR/LIBRARIAN

Mr. Morrison motioned to approve Resolution 2026-08. Second by Mr. Wolkenhauer. **Roll call vote.**

Ayes: O'Brien, Wolkenhauer, Douglas, Morrison, Lind

Nays: None.

Absent: None.

Resolution 2026-08 passed.

PUBLIC FORUM:

Jacoby Campbell advised that she had been on council for six (6) years and she wanted to talk about something that had recently happened to her. She was on the radio for ACDC and Ellis asked what was great about Agency and she responded community. Ever since she has been bombarded with hearing how the community is awful. The council needs to be held accountable. She asked are you expecting to have the information thrown in to your lap? Take time to come in and read ordinances. Randy Knaak asked where the city council was at on hiring a part time Deputy City Clerk. He advised that he has come to City Hall several times and the building has been closed. Deanna Knaak spoke about how she feels that the ball is being dropped on lots of things. Things aren't being taken care of and some properties are ridiculous. Toni Cameron requested to see financial reports, budgets and tax levys on the website.

ADJOURNMENT- Ms. Douglas motioned to adjourn. Second by Mr. Lind. **All Ayes. Meeting adjourned at 8:01 PM**

Jake Johnson, Mayor

Attest: Angel Schafer, City Clerk