City of Agency, Iowa
Council Meeting
July 23, 2026

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Pro Tem Lane Morrison at City Hall. Council members in attendance were Sara Jane Douglas, Jim Lind, Lane Morrison, Steve O'Brien, and Taylor Wolkenhauer. Also present were City Clerk Angel Schafer, Randy Knaak, Deanna Knaak, Matthew Sheheen, Madison Sheheen, Marsha Hunter, Barb Hopwood, Alan Novak. Deb Blew, Joni Hobbs, Ronald Hobbs, Nancy McClure, Royce Kent and Cassandra Bloomquist.

APPROVE OR AMEND AGENDA:

Ms. Douglas motioned to approve the Agenda. Second by Mr. Wolkenhauer. **All Ayes. Motion passed.**

CONSENT AGENDA

Mr. Lind motioned to approve the Consent Agenda. Second by Mr. Morrison. **All Ayes. Motion passed.**

COMMITTEE REPORT

FINANCE – Ms. Douglas advised that she was had completed another reconciliation.
STREETS, ALLEY, WATER & SEWER COMMITTEE – Mr. Morrison had no update.
HEALTH & SANITATION – Mr. Lind spoke about a safety incident at the cemetery.
BUILDING & GROUNDS & PARKS – Mr. O'Brien had no update.
Library Board – Mr. Wolkenhauer advised that state had renewed a level 3 accreditation for the library and the library board approved the strategic plan. The library is currently looking to fill three board positions.
Fire Board – Mr. Lind advised that at the most recent fire board meeting. The fire board had filled the new positions.

PERMITS – None

MAYOR/COUNCIL COMMENTS: Ms. Douglas asked if there was an update on the apartments. Ms. Schafer responded that the inspector had not provided an update.

OLD BUSINESS

SIDE BY SIDE PURCHASE

Mr. Wolkenhauer presented different priced side by sides. Mr. Kent asked what the side by side would be used for. Mr. Knaak said that he felt the city should not purchase a side by side due to already having multiple pieces of equipment. Ms. Douglas suggested tabling the discussion so that she could see a list of the current inventory. Mr. Lind said that Ms. Douglas has had plenty of time to research this purchase. Mr. Wolkenhauer advised that the decision needs to be made and doesn't want to table the decision for another month.

Mr. Lind motioned to move ahead with the purchase. Second by Mr. Wolkenhauer. **Roll call vote.**
Ayes: Lind, Wolkenhauere
Nays: Morrison, Douglas, O'Brien
Absent: None.
Side by Side purchase did not pass.

STORAGE CONTAINER & DUMPSTER ORDINANCE

Council discussed changes they would like to see to the suggested ordinances. These changes will be made and presented again at the next meeting.

NEW BUSINESS

FLOCK SAFETY CAMERAS ZOOM CALL

City Clerk Angel Schafer presented an estimate for Flock Safety Cameras and had a slideshow of the features of the cameras. Mr. Morrison suggested that the city not pursue flock safety cameras at this time.

Mr. Morrison motioned to not approve flock cameras in the City. Second by Mr. O'Brien. **Roll call vote.**

Ayes: Wolkenhauer, Morrison, Douglas, Lind, O'Brien
Nays: None.
Absent: None.

Flock safety cameras will not be purchased for the City.

REQUEST TO SECURE PICNIC TABLES TO SHELTER HOUSE FLOOR

Ms. Hopwood spoke about a recent family outing at the park shelter house and described how the picnic table tipped over when someone got up from one side of the table. She advised that no one was injured but it couldn't have ended differently. She made a request to secure the picnic tables to the floor of the shelter house.

Ms. Douglas motioned to approve the securing of the picnic table to the floor of the shelter house. Second by Mr. Morrison. **Roll call vote.**

Ayes: Douglas, Wolkenhauer, O'Brien, Morrison, Lind
Nays: None.
Absent: None.

Picnic tables will be secured to the floor of the shelter house.

CEMETERY ENTRANCE

Ms. Douglas received a request via email from Nate Bissell requesting the entrance to the cemetery have rock added and leveled out so that it would be accessible for cars to enter. Mr. Morrison advised that Public Works Director Mr. Clubb had already made the necessary repairs. No vote is needed at this time.

LED LIGHTING PROPOSAL

City Clerk Angel Schafer provided a lighting proposal for changing all of the city building lights to LED. Mr. O'Brien would like to look at the lights himself before decision is made.

Mr. O'Brien motiond to table the vote. Second by Mr. Wolkenhauer. **Roll call vote.**

Ayes: Lind, Douglas, O'Brien, Wolkenhauer, Morrison
Nays: None.
Absent: None.

Lighting proposal vote has been tabled.

FIRE HYDRANT REQUEST AT INTERSECTION OF VINE ST AND PATRICIA ST

Mrs. McClure made a request to install a fire hydrant at the corner of Vine St and Patricia St.

Mr. Morrison motioned to approve the installation of a fire hydrant at the corner of Vine Street and Patricia Street. Second by Mr. Wolkenhauer. **Roll call vote.**

Ayes: Lind, Douglas, O'Brien, Wolkenhauer, Morrison
Nays: None.
Absent: None.

Fire hydrant will be installed at the intersection of Vine Street and Patricia Street.

DETOURS AND TRAFFIC FLOW DURING STREET CLOSURES

Ms. Schafer read aloud an email that had been received by the City from Alan Novak. Mr. Novak requested detour signs be placed when a road is closed. He further advised there were seven turns on six roads during the 4th of July parade road shutdown. Mr. Novak advised that he looked detour signs up for purchase on Amazon and they were reasonably priced. Mr. Morrison said that he would like to see a list of activities that result in road closures and he would reach out to the fire board to see if they would assist with shutting down roads.

Mr. Morrison motioned to approve the purchase of detour signs. Second by Mr. O'Brien. **Roll call vote.**

Ayes: Morrison, Lind, Wolkenhauer, Douglas, O'Brien
Nays: None.
Absent: None.

Detour signs will be purchased.

UPDATE FROM RENTAL INSPECTOR

No update from rental inspector due to absence.

ROYCE KENT – POLE REMOVAL

Mr. Kent requested the City remove the abandoned poles that are located on the right of way of his property. Mr. Wolkenhauer advised the city will not remove the poles however Mr. Kent can remove the poles if he gets permission from the owner of the poles. Mr. Morrison requested that Public Works Director Mr. Clubb be present at the time of removal.

Mr. Morrison motioned to approve Mr. Kent's removal of the poles once he obtains permission from the owner of the poles and requests that Public Works Director Mr. Clubb be present at the time of removal. Second by Mr. Wolkenhauer. **Roll call vote.**

Ayes: Douglas, Wolkenhauer, O'Brien, Morrison, Lind
Nays: None.
Absent: None.

Mr. Kent is able to remove the abandoned poles located in the right of way on his property with the approval of the owners of the poles and with Public Works Director Mr. Clubb present at the time of removal.

AFLAC

Mr. Morrison motioned to not approve AFLAC for city employees. Second by Mr. O'Brien. **Roll call vote.**

Ayes: O'Brien, Wolkenhauer, Douglas, Morrison, Lind
Nays: None.
Absent: None.

Aflac is not approved for city employees.

NUSIANCE COMPLAINTS

One complaint had been received during the month of July regarding mowing derelict properties. The city is currently mowing several properties that have fallen into foreclosure. Council requested the properties continue to be mowed until the mortgage company is contacted.

Ms. Douglas motioned to attempt to make contact with the mortgage company. Second by Mr. Morrison. **Roll call vote.**

Ayes: Lind, Morrison, Wolkenhauer, Douglas, O'Brien
Nays: None.
Absent: None.

City Clerk will attempt to make contact with the mortgage companies for the foreclosed properties.

PART TIME CLERK POSITION

Mr. O'Brien suggested holding a closed session at the next City Council meeting to review the applications.

Mr. O'Brien motioned to hold a closed session to review the applications. Second by Ms. Douglas. **Roll call vote.**

Ayes: Lind, Douglas, O'Brien, Wolkenhauer, Morrison
Nays: None.
Absent: None.

A Closed session will be held on August 13, 2026 to review the applications.

PUBLIC FORUM:

Deanna Knaak asked if it was up to the Public Works Director Mr. Clubb to report nuisance complaints to City Hall or if it's up to the people who live in town.

ADJOURNMENT- Mr. O'Brien motioned to adjourn. Second by Mr. Morrison. **All Ayes. Meeting adjourned at 8:59 PM**

_____

Lane Morrison, Mayor Pro Tem

_____

Attest: Angel Schafer, City Clerk