City of Agency, Iowa
Council Meeting
August 13, 2026

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Jake Johnson at City Hall. Council members in attendance were Sara Jane Douglas, Jim Lind, Lane Morrison, and Taylor Wolkenhauer. Also present were City Clerk Angel Schafer, Public Works Director Fred Clubb, Library Director Kathy Caldwell, Connie Lind, Deanna Knaak, Randy Knaak, Matthew Sheehen, Julia Olson, Jeffrey Hamman, Curt Culver and Alan Novak

APPROVE OR AMEND AGENDA:

Ms. Douglas motioned to approve the Agenda. Second by Mr. Wolkenhauer. **All Ayes. Motion passed.**

CONSENT AGENDA

Ms. Douglas motioned to approve the Consent Agenda. Second by Mr. Wolkenhauer. **All Ayes. Motion passed.**

COMMITTEE REPORT

FINANCE – Ms. Douglas advised that she was had completed another reconciliation.

STREETS, ALLEY, WATER & SEWER COMMITTEE – Mr. Morrison had no update.

HEALTH & SANITATION – Mr. Lind spoke about the need to start the upgrade on the city's lagoon system.

BUILDING & GROUNDS & PARKS – Mr. Wolkenhauer advised that the Maintenance Building has been completed. The picnic tables have been bolted down to the shelter house floor and the trees have been removed from the City of Agency sign.

Library Board – Mr. Wolkenhauer advised that the Vice President of the Library Board has stepped down. The library board has received one application at this time.

Fire Board – Mr. Morrison advised the Fire Board had met the previous night and worked on By-Laws.

PERMITS – None

MAYOR/COUNCIL COMMENTS: Mayor Johnson requested to have a closed meeting on August 17th to review applications.

OLD BUSINESS

STORAGE CONTAINER

Mr. Morrison said that he would like to see qualifications added to the storage container regarding making them in to the residential houses.

Ms. Douglas motioned to table the vote on the Storage Container until changes had been made. Second by Mr. Morrison. **Roll call vote.**

Ayes: Lind, Morrison, Wolkenhauer, Douglas
Nays: None
Absent: O'Brien

Storage Container ordinance tabled.

DUMPSTER ORDINANCE

Mr. Morrison motioned to accept the new dumpster ordinance. Second by Ms. Douglas. **Roll call vote.**

Ayes: Lind, Douglas, Wolkenhauer, Morrison

Nays: None

Dumpster Ordinance Passed

NEW BUSINESS

RENTAL INSPECTOR UPDATE

Mr. Hamman advised that he feels that the property at 201 E. Main Street has had the work completed that was requested in the inspection. The house on the property still needs work and he will stay in contact with the owner until the house is brought in to compliance. Mr. Hamman has sent a letter to the owner of 205 Caylor Street and he suggests giving the owner a three month timeline to demolish the house.

Ms. Douglas motioned to start the three month clock. Second by Mr. Morrison. **Roll call vote.**

Ayes: Morrison, Lind, Wolkenhauer, Douglas

Nays: None

Absent: O'Brien

Three month clock started on property at 205 Caylor Street.

LIBRARY – ANNUAL REPORT

Mrs. Olson provided the City Council with the annual report for the Agency Public Library.

FRIENDS OF THE LIBRARY – BOOK IT 5K

Mrs. Caldwell presented a flyer and a map for a proposed 5K walk/run through town. Mrs. Caldwell requested to put high visibility signs out along the route warning drivers of the runners and walkers. She further advised that she is in contact with First Responders to have some on site in case of injury.

Ms. Douglas motioned to approve the placement of the signs. Second by Mr. Morrison. **Roll call vote.**

Ayes: Douglas, Wolkenhauer, Morrison, Lind

Nays: None

Absent: O'Brien

The placement of high visibility signs along the route is approved.

CLIMATE CONTROL FOR NEW BUILDING

Multiple options and quotes were provided to council to review for the purchase of climate control in the new maintenance building.

Mr. Morrison motioned to approve option two provided by Woody's. Second by Mr. Wolkenhauer. **Roll call vote.**

Ayes: Wolkenhauer, Douglas, Morrison, Lind
Nays: None.
Absent: O'Brien

Option two provided by Woody's passed.

COMMUNITY CENTER – NEW LOCK

Ms. Schafer requested a new smart lock be installed at the Community Center for the lock to work internet will also need to be added to the location.

Mr. Morrison motioned to install internet and a smart lock at the community center. Second by Ms. Douglas. **Roll call vote.**

Ayes: Lind, Morrison, Wolkenhauer, Douglas
Nays: None.
Absent: O'Brien

Internet and a new smart lock will be installed at the community center.

COMMUNITY CENTER – HANDICAP RESTROOM RENOVATIONS

Ms. Schafer read aloud an email that had been received from a citizen who had rented the community center. They advised they had struggled in the bathroom due to it not being handicap accessible. Ms. Schafer requested permission from the council to bring the current restroom up to date. This would involve installing a larger mirror so that it would be within 40" of the floor, grab bars installed on the wall, new door handles on the restroom doors and the lowering of the paper towel dispenser.

Ms. Douglas motioned to approve the changes to the restrooms at the Community Center. Second by Mr. Wolkenhauer. **Roll call vote.**

Ayes: Lind, Douglas, Wolkenhauer, Morrison
Nays: None.
Absent: O'Brien

Restroom changes at the Community Center are approved.

POST OFFICE RENTAL RATE AND LENGTH OF CONTRACT

Mr. Morrison provided a per square foot cost that the City Clerk could approach the post office with.

RESOLUTION 2026-09 – ANNUAL STREET REPORT

Ms. Schafer provided council with a copy of the Annual Street Report for Fiscal Year 2025-2026.

Mr. Morrison motioned to approve annual street report. Second by Mr. Lind. **Roll call vote.**

Ayes: Morrison, Lind, Wolkenhauer, Douglas
Nays: None.
Absent: O'Brien

Resolution 2026-09 passed.

RELOCATING CITY COUNCIL MEETINGS

Mr. Wolkenhauer requested to move City Council meetings to the Community Center so there would be more space.

Mr. Morrison motioned to approve the moving of City Council Meetings to the Community Center starting with the October meeting. Second by Mr. Wolkenhauer. **Roll call vote.**

Ayes: Douglas, Wolkenhauer, Morrison, Lind

Nays: None.

Absent: O'Brien

City Council meetings will be moved to the Community Center starting with the October meeting.

PUBLIC FORUM:

None

ADJOURNMENT- Mr. Morrison motioned to adjourn. Second by Ms. Douglas. **All Ayes. Meeting adjourned at 8:01 PM**

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Jake Johnson, Mayor

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Attest: Angel Schafer, City Clerk