

City of Agency, Iowa  
Council Meeting  
August 14, 2025

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Jake Johnson at City Hall. Council members in attendance were Sara Jane Douglas, Steve O'Brien, Lane Morrison, Jacoby Deshler and Samantha Ulin. Also present were City Clerk Angel Schafer, Fred Clubb, Randy Knaak, Jim Lind, Jason Knaak, Deanna Knaak, Deb Kent, Marty Cremer, Alan Novak, Connie Lind, Marsha Hunter, Mary Hannah, and Royce Kent

**APPROVE OR AMEND AGENDA:**

**Ms. Douglas motioned to approve the Agenda.** Second by Ms. Douglas. **All Ayes. Motion passed.**

**CONSENT AGENDA**

**Ms. Douglas motioned to approve the Consent Agenda.** Second by Mrs. Ulin. **All Ayes. Motion passed.**

**COMMITTEE REPORTS**

**FINANCE COMMITTEE** – Ms. Deshler advised no update.

**STREETS, ALLEY, WATER & SEWER COMMITTEE** – Mr. Morrison advised that the lines had been painted on the street.

**HEALTH & SANITATION** – Ms. Deshler advised no update.

**BUILDING & GROUNDS & PARKS** – Mr. O'Brien advised of no update.

**FIRE BOARD** – Mrs. Ulin advised of no updates.

**Library Board** – Mrs. Lind spoke about the library and said they had a very successful reading program for adults and kids.

**MAYOR/COUNCIL COMMENTS:** Mayor Johnson spoke about the professionalism of the meeting and said that speakers had gotten out of hand in the past. He further advised that people would be listened to during the public forum and there would be no more side conversations. Mayor Johnson asked if anyone was present to speak about an item on the agenda. Deb Kent and Marsha Hunter both said they would like to speak about shutting down the street for a church activity. Mayor Johnson said that he had spoken with Darren Batterson and things were going well and that the city should have a building inspector after the next board of supervisors meeting. Mayor Johnson further advised that he had spoken with the Assessor regarding a house in the city that the city was unable to assess a fee to the property taxes and that the Assessor was working on correcting the situation. Ms. Douglas asked if the inspection was still scheduled for September 3<sup>rd</sup> and Mayor Johnson responded that it was. Mr. O'Brien spoke about stop signs in the city that were covered by tree limbs and requested to know if letters had been sent to homeowners after his complaint from last year. Mr. O'Brien spoke about the crack in the concrete at the city shelter house and asked if anything was in the works to correct it. Ms. Deshler advised that a grant had been applied for by ACDC and there should be an answer soon. Ms. Deshler suggested that these complaints should be the responsibility of the committee head to follow up on. Mr. O'Brien asked if something could be put in the newsletter regarding people keeping their trees trimmed around stop signs.

## **NEW BUSINESS**

### **POST OFFICE RENTAL CONTRACT**

Mayor Johnson advised the city receive a request from the Post Office to extend the lease through a third party. The third party is requesting the city pay a commission to negotiate the lease. Ms. Schafer has reached out to the post office to request verification that this 3<sup>rd</sup> party is negotiating on behalf of the post office.

**Mr. O'Brien made a motion to table the vote until the next meeting.** Second by Ms. Douglas. **Roll call vote.**

**Ayes: Douglas, O'Brien, Morrison, Ulin, Deshler**

**Nays: None.**

**Absent: None.**

**Vote tabled.**

### **HORSESHOE PIT REQUEST FOR 3<sup>RD</sup> PIT**

Ms. Schafer advised that a request from the community had been made to add a third horseshoe pit to the current horseshoe pit area.

**Mrs. Ulin motioned to approve the addition of a third pit.** Second by Mr. Morrison. **Roll call vote.**

**Ayes: Morrison, Deshler, Douglas, O'Brien, Ulin**

**Nays: None.**

**Absent: None.**

**Third horseshoe pit approved**

### **RESOLUTION 2025-09**

Deb Kent advised that Agency Community Church will be hosting a back to school barbecue and community picnic on August 24<sup>th</sup> and there will be a bounce house and activities for kids. Ms. Kent would like for a block of Wapello Street to be shut down to traffic so that the children will be safe.

**Mrs. Ulin motioned to approve resolution 2025-09.** Second by Ms. Douglas. **Roll call vote.**

**Ayes: Ulin, O'Brien, Douglas, Deshler, Morrison**

**Nays: None.**

**Absent: None.**

**Resolution 2025-09 passed.**

### **LIBRARIAN HOURS**

Mrs. Lind spoke about an increase in the traffic to the library and that there are now two active book clubs and different groups such as Dungeons and Dragons and Dinosaur Club. Mrs. Lind attributed this change in the library to the current librarian and further advised that she wants to do even more to meet the needs of the community. Due to this increase Mrs. Lind asked for an increase in the librarian's hours up to 30 hours each week.

**Ms. Douglas motioned to approve an increase of up to 30 hours a week for the librarian.**

Second by Mrs. Ulin. **Roll call vote.**

**Ayes: Douglas, O'Brien, Ulin, Deshler, Morrison**

**Nays: None.**

**Absent: None.**

**Librarian hours increased to 30 hours each week.**

**PUBLIC FORUM:**

Mrs. Deanna Knaak advised that the property that she had complained about had mowed but they hadn't mowed across the street from her business. Mary Hannah advised of a situation with the fire department and felt that she had received an impolite response. Mr. Morrison asked if there was anything in the code about a semi idling overnight in front of someone's house and blocking visibility.

**ADJOURNMENT- Mr. Morrison motioned to adjourn. Second by Mr. O'Brien. All Ayes. Meeting adjourned at 7:35 PM**

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**Jake Johnson, Mayor**

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**Attest: Angel Schafer, City Clerk**