

City of Agency, Iowa
Council Meeting
January 11, 2024

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Jake Johnson at City Hall. Council members in attendance were Steve O'Brien, Andrew Birch, Jacoby Deshler, Sara Jane Douglas and Samantha Ulin. Also present were Deb Knaak, Randy Knaak, Marty Cremer, Fred Clubb, Angel Schafer and Sheriff Don Phillips.

APPROVE OR AMEND AGENDA:

Mrs. Ulin motioned to approve the Agenda. Second by Ms. Deshler. All ayes. Motion passed.

CONSENT AGENDA

Ms. Deshler motioned to approve the Consent Agenda. Second by Ms. Douglas. All Ayes. Motion passed.

COMMITTEE REPORTS

FINANCE COMMITTEE - none

STREETS, ALLEY, WATER & SEWER COMMITTEE - none

HEALTH COMMITTEE - none

BUILDING & GROUNDS & PARKS - none

FIRE BOARD - none

Library Board – Ms. Deshler advised she is waiting on numbers from board

PERMITS - none

IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS: No Comments

MAYOR/COUNCIL COMMENTS: Mayor Johnson recommended holding off on the third reading of Ordinance 3-2-1 XX due to the new council not having an opportunity to review the ordinance. Mayor Johnson provided a brief synopsis of the ordinance.

OLD BUSINESS

Ordinance 3-2-1 xx-3rd Reading

Ms. Deshler made a motion to roll call vote on Ordinance 3-2-1 xx as written. Second by Mr. Birch. Roll Call.

Ayes: None

Nays: Ms. Ulin, Ms. Douglas, Mr. Birch, Mr. O'Brien, Ms. Deshler

Absent:

Ordinance failed

Appoint City Clerk

Mr. O'Brien made a motion to appoint Angel Schafer as city clerk. Second by Mrs. Ulin. All Ayes. Motion Passed

Resolution 2024-1 Setting Deputy Clerk Pay and Benefits

Ms. Deshler made a motion to roll call vote on Resolution 2024-1. Second by Ms. Douglas. Roll Call.

Ayes: Mr. O'Brien, Mr. Birch, Ms. Douglas, Ms. Deshler, Mrs. Ulin

Nays: None

Absent:

Resolution Passed

NEW BUSINESS

Resolution 2024-2 Setting City Clerk Pay and Benefits

Mrs. Ulin made a motion to roll call vote on Resolution 2024-2. Second by Ms. Deshler. **Roll Call**

Ayes: Mr. Birch, Mr. O'Brien, Ms. Deshler, Mrs. Ulin, Ms. Douglas

Nays: None

Absent:

Resolution passed.

Resolution 2024-3 Setting Clerk Training Contract Wage

Mrs. Ulin made a motion to roll call vote on Resolution 2024-3. Second by Mr. O'Brien. **Roll Call**

Ayes: Ms. Douglas, Mrs. Ulin, Mr. O'Brien, Mr. Birch, Ms. Deshler

Nays: None

Absent:

Resolution passed.

Citizen's Mutual Installing Fiber Through Town

No information was provided by Citizen's Mutual. Mr. Birch requested a map of where the fiber would be installed. Mayor Johnson noted that if any underground utility would be damaged then Citizen's Mutual would be responsible for replacement.

UPDATE BANK SIGNATURES EFFECTIVE JAN. 12, 2024

Mrs. Ulin made a motion to remove Pam Muntz as an authorized signature and to add Angel Schafer. Effective Jan 12, 2024. Second by Mr. O'Brien. **Roll Call**

Ayes: Ms. Deshler, Ms. Douglas, Mrs. Ulin, Mr. Birch, Mr. O'Brien

Nays: None

Absent:

Motion passed.

PUBLIC FORUM- Mr. O'Brien advised that he had spoken with Sheriff Don Phillips regarding sex offenders living in town. He further advised that it is against the city ordinance to allow sex offenders to live within 2000 feet of a city park and that the sex offender map showed there were 2 people on the registry living closer than that. Sheriff Don Phillips stood up and advised the council to check with their city attorney and that 30 day notices could be sent via certified mail or served by the Sheriff's Department. The mayor requested that letters be drafted for 30 day notices. Sheriff Don Phillips also provided advice about nuisance properties and advised that the city attorney should be brought in regarding the properties.

ADJOURNMENT- Mrs. Ulin motioned to adjourn. Second by Mr. O'Brien. **All Ayes. Meeting adjourned at 7:48 pm.**

Jake Johnson, MAYOR

Attest: Angel Schafer, City Clerk