

City of Agency, Iowa
Council Meeting
June 13, 2024

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Jake Johnson at City Hall. Council members in attendance were Andrew Birch, Jacoby Deshler, Sara Jane Douglas and Steve O'Brien. Also present were Angel Schafer, Fred Clubb, Randy Knaak, Deb Knaak, Deanna Knaak, Alan Novack, Dawn Benedict, Royce Kent, Mary Hannah and Deputy Marty Wonderlin.

APPROVE OR AMEND AGENDA:

Ms. Deshler motioned to approve the Agenda. Second by Mr. Birch. **All Ayes. Motion passed.**

CONSENT AGENDA

Ms. Douglas motioned to approve the Consent Agenda. Second by Mr. O'Brien. **All Ayes. Motion passed.**

COMMITTEE REPORTS

FINANCE COMMITTEE – The FY 2023/2024 Budget has been amended.

STREETS, ALLEY, WATER & SEWER COMMITTEE – Mr. Birch asked if the sand will be cleaned from the road prior to RAGBRAI coming to town. Fred Clubb advised that it would.

HEALTH COMMITTEE - None

BUILDING & GROUNDS & PARKS – Mr. O'Brien advised that the park had received one new picnic table from Citizen Kenny Fitzsimmons in memory of his wife, Linda Fitzsimmons and one picnic table from Agency Community Development Corporation. Mr. O'Brien further advised that City Hall had received complaints regarding no flags on the veteran's graves for Memorial Day. He discussed the issues that were brought to his attention regarding damaged stones, brush, missing medallions and unreadable stones. Mr. O'Brien advised that he has been in contact with Cardinal Schools to see if any students would like to get community service hours. Ms. Schafer advised that she had been in contact with the new librarian who is involved in the Girls Scout program and that she had shown interest in taking the project to them as well. Ms. Schafer further advised that she had spoken with Agency Community Development Corporation and they had agreed to participate in a community cleanup day. Mayor Johnson suggested asking the Eagle Scouts as well. Mayor Johnson asked that the cemetery cleanup be put on next month's agenda.

FIRE BOARD – No Change

Library Board – Mayor Johnson advised that he had received a compliment on the new librarian.

PERMITS – None

PUBLIC FORUM: Mary Hannah advised that she was concerned about children driving golf carts around town at night. She spoke about an incident that happened earlier in the month where 2 kids in dark clothing were driving a dark colored cart with no lights on, a boy fell out of the cart during a turn and struck his head on the cement. A vehicle traveling in the opposite direction could have easily struck him if he hadn't gotten up. She requested something be added to the newsletter about underage kids driving golf carts. Deputy Wonderlin requested that the city provide him with the names of the kids and he would reach out to their parents to remind them of the laws.

MAYOR/COUNCIL COMMENTS: Mayor Johnson advised that the FY 2024/2025 budget had been approved by the auditor's office.

OLD BUSINESS

NEW BUSINESS

DAWN BENEDICT – RAGBRAI REQUEST – Mrs. Benedict spoke before the council and requested that the city pay \$1,961.34 to Agency Community Development Corporation for the purpose of RAGBRAI. This amount covers 1 set of porta potties at a cost of \$1,457.34, welcome to Agency banner which can be used for other events at a cost of \$204.00 and 30 signs to line the route pathway at a cost of \$300.00. Ms. Deshler advised that she would abstain from voting due to being a member of ACDC. **Mr. Birch motioned to approve the request.** Second by Mr. O'Brien. **Roll call vote.**

Ayes: Douglas, O'Brien, Birch.

Nays: None.

Abstain: Deshler

Absent: Ulin

Request was approved for check to Agency Community Development Corporation in the amount of \$1,961.34

RESOLUTION 2024-10 – TEMPORARY CLOSING OF THE 100TH BLOCK OF MAIN STREET FOR 4TH OF JULY – Ms. Deshler motioned to approve Resolution 2024-10. Second by Ms. Douglas. **Roll call vote.**

Ayes: Deshler, Douglas, O'Brien, Birch.

Nays: None.

Absent: Ulin

Resolution 2024-10 passed.

RESOLUTION 2024-11 – TEMPORARY CLOSING OF MAIN STREET FROM VINE TO COLLEGE FOR RAGBRAI – Mr. O'Brien motioned to approve Resolution 2024-11. Second by Ms. Douglas. **Roll call vote.**

Ayes: Deshler, Birch, O'Brien, Douglas

Nays: None.

Absent: Ulin

Resolution 2024-11 passed.

RESOLUTION 2024-12 – RAGBRAI VENDOR ORDINANCE – Ms. Douglas motioned to approve Resolution 2024-12. Second by Ms. Deshler. **Roll call vote.**

Ayes: O'Brien, Douglas, Birch, Deshler

Nays: None.

Absent: Ulin

Resolution 2024-12 passed.

WASTE MANAGEMENT CONTRACT ENDING – The current contract with Waste Management is due to expire. They have reached out to advise that their will most likely be an increase in the cost and a change of verbiage in the contract. City Council discussed accepting bids from new companies. Requirements to include providing of trash bins and extra bags. **Mr. O'Brien motioned to accept bids from other companies.** Second by Ms. Deshler. **Roll call vote.**

Ayes: Birch, O'Brien, Deshler, Douglas

Nays: None.

Absent: Ulin

Bids will be accepted.

VALVE REPAIR ON WATER TOWER – Repairs have been completed on the water tower however the valve is still not working correctly. Mr. Clubb advised that he is able to complete the repair but will need to order parts that will cost \$1,056. **Ms. Deshler motioned to approve the purchase.** Second by Mr. Birch. **Roll call vote.**

Ayes: Birch, Douglas, Deshler, O'Brien

Nays: None.

Absent: Ulin

Purchase was approved.

IMPROVEMENT ON WELCOME TO AGENCY SIGN – Mr. Clubb advised that the current sign is rusty. He has spoken with Back for Fab and they have offered to powder coat the sign for the price of supplies and will volunteer their labor. Colors were discussed by the council and the color Cardinal Red was decided for the word Agency. **Mr. O’Brien motioned to approve the improvement to the sign.** Second by Mr. Birch. **Roll call vote.**

Ayes: Douglas, Deshler, Birch, O’Brien

Nays: None.

Absent: Ulin

Improvement to the Welcome to Agency sign passed.

TEMPORARY FLAG PLACEMENT FOR RAGBRAI – Mrs. Greiner has requested to remove the State of Iowa flag from the flagpole and temporarily replace it with a smiley face flag for RAGBRAI. Mayor Johnson advised that he was not in favor of the flag being removed. City Council agreed and asked if an extra flag could be added to the current pole. Mr. Clubb advised a third flag could be added to the pole. **Ms. Douglas motioned to approve the temporary addition of an extra flag to the pole.** Second by Mr. Birch. **Roll call vote.**

Ayes: O’Brien, Deshler, Birch, Douglas

Nays: None.

Absent: Ulin

Temporary flag placement for RAGBRAI passed.

TAX ABATEMENT – 508 W MAIN STREET, AGENCY, IA 52530 – The current owner has requested tax abatement on the home due to it being a new build. The council discussed allowing the abatement but only from the date of completed build. **Ms. Deshler motioned to approve tax abatement on property 508 W Main Street, Agency, IA 52530 for 5 years starting on the date of completed build.** Second by Ms. Douglas. **Roll call vote.**

Ayes: Deshler, O’Brien, Birch, Douglas

Nays: None.

Absent: Ulin

Tax abatement for 508 W Main Street, Agency, IA 52530 passed.

RESOLUTION 2024-13 – CLOSURE OF CITY HALL FOR RAGBRAI – Mr. Birch motioned to approve Resolution 2024-13. Second by Mr. O’Brien. **Roll call vote.**

Ayes: Birch, Deshler, Douglas, O’Brien

Nays: None.

Absent: Ulin

Resolution 2024-13 passed.

ADJOURNMENT- Ms. Deshler motioned to adjourn. Second by Mr. O’Brien. **All Ayes. Meeting adjourned at 8:02 pm.**

Jake Johnson, Mayor

Attest: Angel Schafer - City Clerk

6.13.2024
Folder C